

# DEPARTMENT OF INFORMATION RESOURCES BOARD MEETING

Thursday, October 31, 2013, 9:30 a.m.

300 West 15th Street, William P. Clements Building, Room #103, Austin, Texas 78701

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## AGENDA

1. Call to Order, Roll Call and Witness Registration
  2. Approve Minutes of August 22, 2013, DIR Board Meeting – **ACTION** [p1]
  3. Executive Director’s Report on Agency Performance [p9]
  4. Consider review of Executive Director’s performance and compensation, including consideration of actions resulting from discussions during executive session – **ACTION**
  5. Finance Update [p11]
    - A. Board Audit & Finance Subcommittee Report
    - B. FY13 Q4 Financial Statements [p17]
    - C. FY13 Consider approval of Operating Budget Amendments – **ACTION**
  6. Audit Update [p21]
    - A. Approval of the Internal Audit Charter – **ACTION**
    - B. Approval of the Internal Audit Annual Report for State Leadership – **ACTION**
  7. Rules [p25]
    - A. Consider proposing the amendment of 1 Texas Administrative Code, Chapter 201, concerning General Administration, and consider authorizing publication of the proposed changes in the Texas Register for public comment. – **ACTION** [p27]
    - B. Consider proposing the amendment of 1 Texas Administrative Code, Chapter 206, concerning State Websites, and consider authorizing publication of the proposed changes in the Texas Register for public comment. – **ACTION** [p39]
    - C. Consider proposing the amendment of 1 Texas Administrative Code, Chapter 209, concerning Minimum Standards For Meetings Held By Videoconference, and consider authorizing publication of the proposed changes in the Texas Register for public comment. – **ACTION** [p53]
    - D. Consider proposing the amendment of 1 Texas Administrative Code, Chapter 212, concerning Purchases of Commodity Items, and consider authorizing publication of the proposed changes in the Texas Register for public comment. – **ACTION** [p65]
    - E. Consider revised charter for the DIR Customer Advisory Committee. – **ACTION** [p73]
  8. Chief Operating Office Update [p85]
    - A. Board Subcommittee Reports
    - B. Texas.gov [p87]
      - (1) Consider Department of Motor Vehicle ID Verification Fee – **ACTION**
      - (2) Consider Automated Clearing House (ACH) Fee Standardization – **ACTION**
      - (3) Consider Cost Effectiveness Suggestion Box Fee – **ACTION**
    - C. Technology Sourcing Office [p93]
      - (1) Discussion of Contract Data [p103]
      - (2) Historically Underutilized Business (HUB) Program [p100]
    - D. Communications Technology Services [p109]
    - E. Program and Portfolio Management Office [p111]
  9. Data Center Services Update [p113]
  10. Chief Administrative Office Update [p121]
    - A. Consider approval of the State Strategic Plan – **ACTION**
    - B. Legislative Update
  11. Information Security Update [p127]
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*To request accommodations under the ADA, please contact (512) 936-7577, 300 West 15th Street, Suite 1300, Austin, Texas, 78701, at least five days before the meeting.*

12. Public Testimony

13. Adjournment

*The Board may recess to executive session at any time pursuant to the Texas Open Meetings Act to consult with its attorney pursuant to Section 551.071, Government Code, to deliberate certain information technology security-related matters pursuant to Section 551.089, Government Code, or to consider personnel matters under section 551.074 Government Code.*