

A large, faint, light blue seal of the State of Texas is visible in the background, featuring a five-pointed star and the word "STATE" at the top.

DIR Connect Technology Expo Advanced Purchasing May 29, 2014

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Contract Managers
Technology Sourcing Office**

Objectives

- Comprehensive understanding of the DIR exemption process
- How to strengthen the DIR terms and conditions based on your mission
- Knowledge of what DIR data is available to you to assist in making important procurement decisions.

Shared Services

Foster and promote value to our customers by encouraging use of managed technology infrastructure and shared services

- Information Security
- Texas.gov
- Data Center Services
- Cooperative Contracts

Blanket Exemptions

Minimum Threshold Procurements

State Agencies are exempt from Purchasing IT Commodities through a DIR Contract not to exceed \$1,000.00.

- Emergency Procurement Exemption
- Critical Need Exemption
- TIBH Set-Aside Exemption
- Specific Computer Office Equipment, Accessories & Consumables
- Radio Tower Rental or Lease
- Software Maintenance
- Training Services
- Publication- Subscription Services
- Job Posting
- Accessibility Related Commodity Items & Services
- Telecommunication Services

One Time Exemptions

If a Blanket Exemption does not exist, then a State Agency must request a one-time exemption by completing and submitting an Exemption Request Form.

Exemption Justifications:

- Cost
- Terms and Conditions
- Funding Source Restrictions
- Compatibility with Existing Technology Infrastructure
- Proprietary Restrictions
- Other Circumstances or Requirements

One Time Exemptions- Continued

Expedited Exemptions Request

- Expedited Request must include the Exemption Request Form
- DIR will process the request within three (3) business days
- Request must include a statement from the agency head, or his/her designee
- Describe the reason for the expedited request

Online Exemption Request

Exemption Request

State agencies should use this site to request an exemption for purchasing products and services under the Cooperative Contracts Program from a source other than DIR contract.

Agency Contact Information

Fields marked with an * are required.

Agency *	<input type="text" value="Select an Agency"/>
Email *	<input type="text"/>
First Name *	<input type="text"/>
Last Name *	<input type="text"/>
Job Title *	<input type="text"/>
Phone *	<input type="text"/>
Fax	<input type="text"/>

[Continue](#)

Online Exemption Process

Exemption Request

Total Shipping:	\$28.00
Total Price:	\$1,204.90

Upload

NOTE: Maximum size of each attachment is 5MG bytes. Supported attachment file types are pdf, jpg, gif, doc, docx, txt, xls and xlsx. Add all attachments required, and up to 5 **additional** documents, then click the submit button.

You have selected to expedite this request - you must attach a statement from the head of the requesting state agency describing the situation and the reasons for the **Expedited Review. Attachment is required.**

You have selected cost as a justification for exemption - you must attach at least one quote from vendors to support **Cost Justification. Attachment is required.**

OPTIONAL - To attach any **additional** files, aside from the required attachment(s) noted above, select the number of **additional** attachments to be uploaded (up to 5 **additional** documents may be attached).

Select number of additional attachments to be uploaded

File	File Name
<input type="button" value="Choose File"/>	No file chosen
<input type="button" value="Choose File"/>	No file chosen

Online Exemption Process

Customers will receive a confirmation email from DIR

- The assigned waiver number
- Date waiver was created and submitted to DIR
- Category selected on the waiver

Cooperative Contracts

Negotiating Price

- DIR Price Negotiations
 - DIR negotiates for a quantity of one
 - Vendors are required to post their pricing on their website
- Customer Price Negotiations
 - Customers may send their bid document or request for quote to more than one DIR vendor.
 - Always ensure the DIR Contract Number is on the quote

Cooperative Contracts – Terms and Conditions

Terms and Conditions

For Customers:

- Purchase Order Term
- Acceptance Criteria
- Invoices
- Payment
- DIR Contract Number
- Audited financial statements
- Security Requirements
- Confidentiality
- Insurance
- CJIS
- AFIS

Cooperative Contracts – Terms and Conditions

DIR Terms and Conditions

- Survival Clause – Life beyond the contract
- Use of Order Fulfillers – Authorized resellers
- Termination Clause – Termination for Cause
- Performance Meetings – Corrective Action Plan

Cooperative Contracts

HUB Program Contacts

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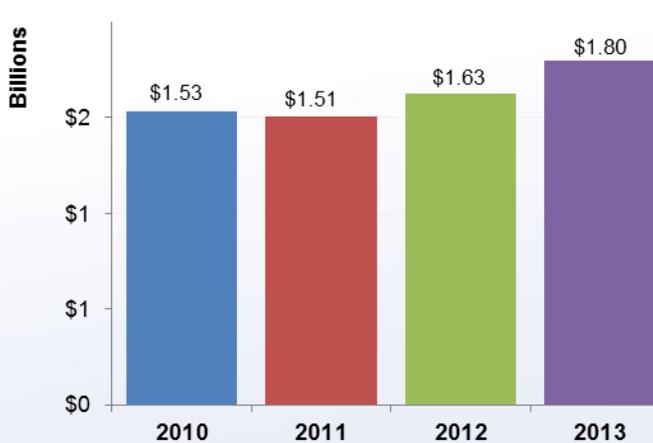
DIR Purchases – All Customers FY2013

Purchases and Cost Savings from DIR Cooperative Contracts

Total FY 2013 Cost Savings



Total FY 2013 Purchases

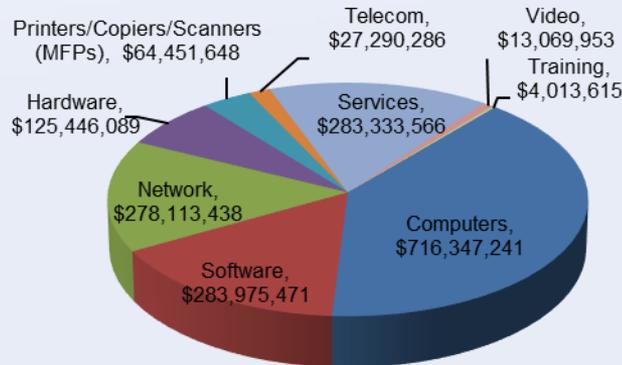


Total Administrative Fee as Percent of Purchase



U.S. General Services Administration (GSA) Admin Fee = 0.75%

FY 2013 Purchases by Type



DIR's Cooperative Contracts program leverages state purchasing power to provide cost savings to state and local entities.

FY 2013 Statewide Totals

- \$1.796 B = Purchases*
- \$300.1 M = Cost Savings

FY 2013 Purchase Volume by Customer Type

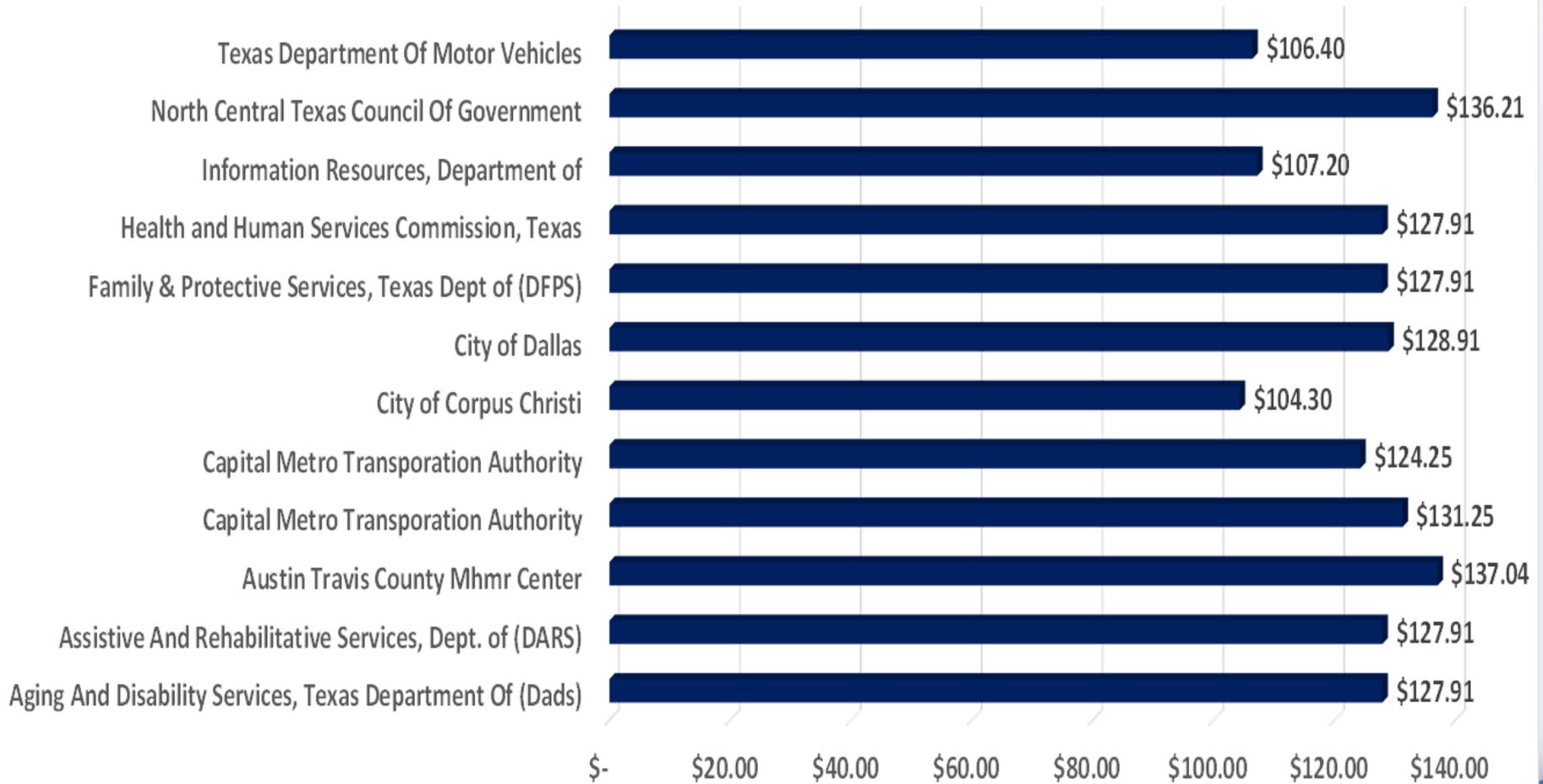
- 25.4% = State Agencies
- 34.9% = K-12
- 18.0% = Higher Education
- 20.9% = Local Government
- 0.8% = Assistance Organizations, Out-of-State Customers

* Excludes wireless.

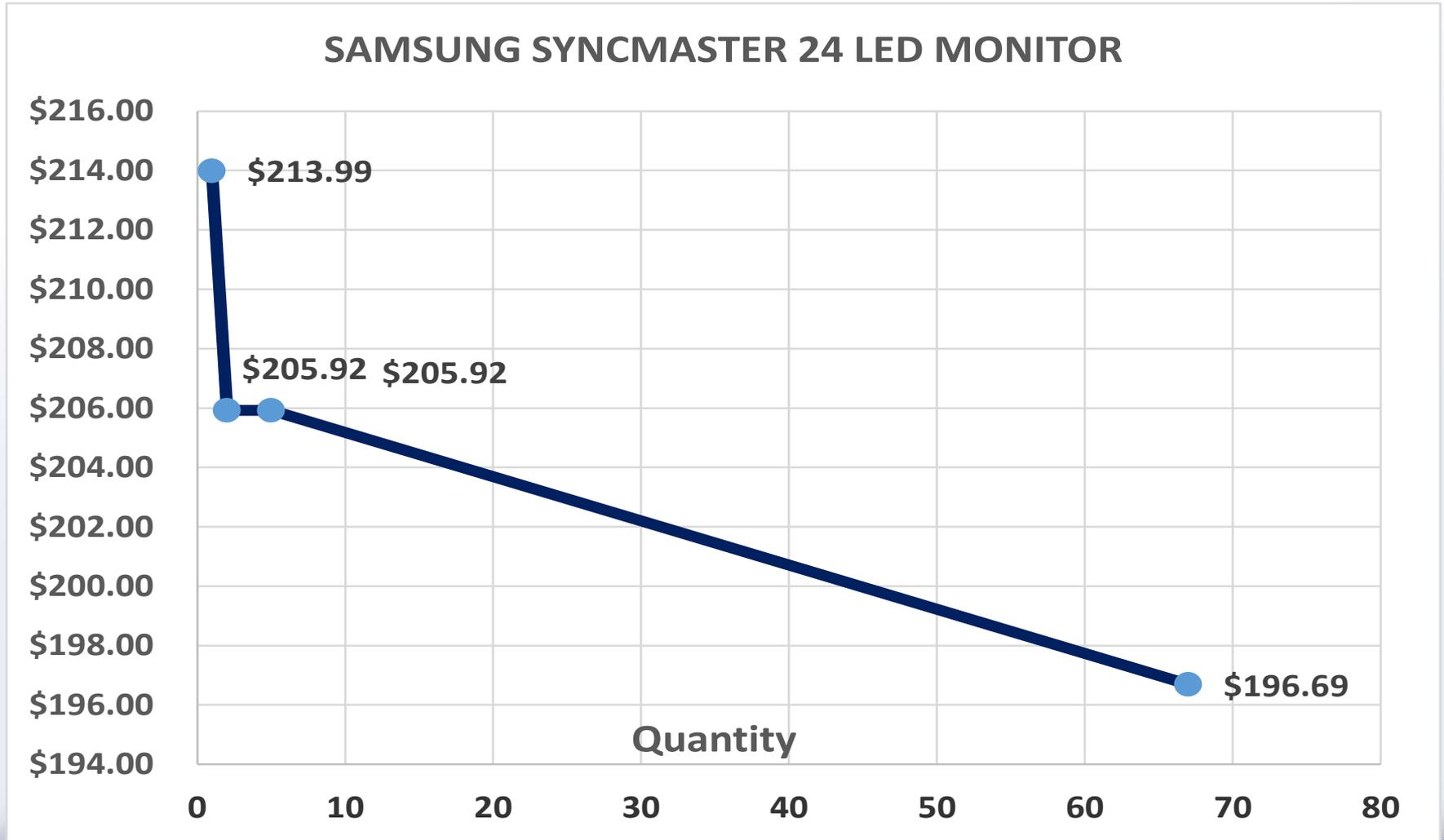


Texas Department of Information Resource
Customized Reports

MICROSOFT OFFICE 365



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Texas Department of Information Resource
Advanced Purchasing

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