Supplementary Schedule to Master Lease Agreement (MLA)

Master Lease Agreement Number:		**Date of Master Lease Agreement:**	
Name of Lessee:			

In consideration of the mutual covenants set forth herein, the MLA in the form of Appendix D to DIR Contract No. DIR-TSO-3041 is deemed incorporated herein by reference, and Ricoh USA, Inc. (hereinafter "We", "Us" or "Our) and the lessee named above (hereinafter "You" and "Your") hereto enter into and agree to be bound by the terms and conditions of Appendix D, MLA to DIR Contract No. DIR-TSO-3041. In addition, We and You hereby agree to enter into this supplementary schedule (this "Schedule") to the MLA, in accordance with the terms and conditions set forth below and Appendix D, MLA to DIR Contract No. DIR-TSO-3041 incorporated herein by reference.

1. **Lease of Equipment:** We hereby agree to lease to You and You hereby agree to lease from Us, the following-described Equipment upon the terms and conditions set forth in this Schedule and in the Master Lease Agreement:

EQUIPMENT INFORMATION: ☐ See Attached Equipment Schedule		Equipment Location (if different than address shown above):	
Quantity	Equipment Make, Model & Serial Number (Required)	Quantity	Equipment Make, Model & Serial Number (Required)

TERM AND PAYMENT INFORMATION:	Initial Term: _____months	Lease Payment: $ _____

2. **Equipment Supplier(s):** Ricoh USA, Inc.
3. **Equipment Location(s):** _____
4. **Miscellaneous:** This Schedule may be executed in counterparts, each of which shall be deemed an original, but all of which together shall constitute the same document. You acknowledge that You have received a copy of this Schedule and agree that a facsimile or other copy of this Schedule containing Your faxed or copied signature may be treated as an original and will be admissible as evidence of this Schedule. You waive notice of receipt of a copy of this Schedule with Our original signature. You hereby represent to Us that this Schedule is legally binding and enforceable against You in accordance with its terms. **This Schedule is a Schedule to the MLA entered into in accordance with the terms and conditions of the Appendix D, MLA and DIR Contract No. DIR-TSO-3041.**

PO Number: _____	**Ricoh USA, Inc.**
Date: _____	By: **X** _____
By: **X** _____	Print Name: _____
Print Name:	Date: