

Appendix D
to DIR Contract No. DIR-SDD-2107
Services Agreement (Sample)

Customer Name:

Customer Address:

This Order Form ("OF") shall be governed by the terms of the STATE OF TEXAS DEPARTMENT OF INFORMATION RESOURCES CONTRACT (CONTRACT NUMBER DIR-SDD-2107) dated _____ (the "Contract") between the State of Texas, acting by and through the Department of Information Resources and CIMA Solutions Group.

1. SERVICES

a. CIMA Solutions Group's Obligations

i. Scope of Services

CIMA Solutions Group will provide the following Services to Customer:

(Describe Services)

2. RATES AND PAYMENTS

a. Travel, Meals, and Lodging

Reimbursement Rates for technical services do not include travel, meals and lodging. Travel, meals and lodging reimbursements shall be in accordance with Section 4.G of the DIR Contract No. DIR-SDD-2107.

b. Payment Type.

The Services specified above are provided on a fixed price basis. CIMA Solutions Group acknowledges that Customer is an entity exempt from the imposition and collection of Texas sales taxes under Section 151.309 Texas Tax Code. Payment shall be in accordance with Section 7.C of Appendix A of the DIR Contract Number DIR-SDD-2107.

c. Purchase Order

The purchase order will reference DIR CONTRACT NUMBER DIR-SDD-2107.

d. Purchase Order Number

Purchase order number. _____ has been provided to CIMA Solutions Group as of execution date of this Order Form.

e. Invoicing

Invoicing shall be in accordance with Section 7.B of Appendix A of the DIR Contract No. DIR-SDD-2107. **Customer Billing Accounts Payable**

Contact/Mail Invoices To:

Name:

Address:

Telephone:

Fax:

E-mail:

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3. PROJECT INFORMATION

a. **CIMA Solutions Group Project Manager/Contact Information**

Name:
Address:
Telephone:
Fax:
E-mail:

b. **Customer Project Manager/Contact Information**

Name:
Address:
Telephone:
Fax:
E-mail:

c. **CIMA Solutions Group Contract Manager/Contact Information**

Name:
Address:
Telephone:
Fax:
E-mail:

(Insert Customer Name:)

By: _____

Name (Print): _____

Title: _____

Effective Date: _____

CIMA Solutions Group

By: _____

Name (Print): _____

Title: _____